

# POLICE

## DESCRIPTION

The mission of the Chesterfield County Police Department is to provide a professional and unbiased response to the needs of the community. The Police Department serves the community in providing innovative and effective police service by engaging in a partnership with the citizens of Chesterfield County.

The department's major responsibilities to citizens of the county are:

- respond to 100 percent of citizen calls for service
- traffic enforcement
- crime investigation

- criminal apprehension
- suppression of crime
- drug education

The Police Department is comprised of Administration, Uniform Operations Bureau, Criminal Investigations Division, Special Investigations Division, Planning and Information Services Division, Training Division and Support Services Division. Presented below is a brief overview of the overall FY2005 and FY2006 Police Department budget followed by specific divisional information.

## FINANCIAL ACTIVITY

	FY2003	FY2004	Biennium		Change	FY2007	FY2008	FY2009
	Actual	Adopted	FY2005 1 <sup>st</sup> Year	FY2006 2 <sup>nd</sup> Year	FY2004 to FY2005	Projected	Projected	Projected
<b>Personnel</b>	\$27,710,724	\$29,324,300	\$31,492,000	\$31,999,500	7.4%	\$32,223,100	\$33,265,100	\$33,295,400
<b>Operating</b>	3,873,943	3,698,200	4,080,400	4,180,900	10.3%	4,456,400	4,464,000	4,086,500
<b>Capital</b>	<u>2,290,698</u>	<u>1,771,000</u>	<u>2,215,200</u>	<u>1,990,200</u>	25.1%	<u>2,017,200</u>	<u>1,990,200</u>	<u>1,990,200</u>
<b>Total</b>	\$33,875,365	\$34,793,500	\$37,787,600	\$38,170,600	8.6%	\$38,696,700	\$39,719,300	\$39,372,100
<b>Revenue</b>	<u>2,880,382</u>	<u>2,864,700</u>	<u>2,980,400</u>	<u>3,066,800</u>	4.0%	<u>3,066,800</u>	<u>3,066,800</u>	<u>3,066,800</u>
<b>Net Cost</b>	\$30,994,983	\$31,928,800	\$34,807,200	\$35,103,800	9.0%	\$35,629,900	\$36,652,500	\$36,305,300
<b>FT Pos.</b>	527	533	534	534	1	539	550	550

## BIENNIAL BUDGET ANALYSIS

The Police Department's philosophy toward effective law enforcement is to provide "tough", not oppressive, law enforcement. The department has a reputation for being tough on criminals and provides strict traffic enforcement. Serving the citizens of Chesterfield with "high police visibility" produces more law enforcement which helps suppresses crime. This reputation evolves from department personnel working as a team to create winning strategies and from personnel who strive to achieve real results. Through innovative approaches, Police Department employees will continue to work together to maintain a high clearance rate, attain lower incident rates and response times, to provide top grade equipment to

personnel, and to remain committed to quality training and technological advancement.

Through a collaborative strategic planning process, the Police Department has identified its goals as follows:

- establish, maintain and enhance community partnerships that help ensure a safe community
- maximize operational efficiency and deliver excellence in customer service
- increase the proportion of crimes cleared by arrest
- reduce and control criminal activity
- provide effective policing and ensure continued public safety
- increase citizen safety and perception of safety
- be the law enforcement employer of choice

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The success of the Police Department's efforts is evident in the results of a Citizen Satisfaction Survey that showed citizens feel Chesterfield County is a safe and secure community in which to live.

The following challenges to the Police Department's ability to provide effective law enforcement to citizens of the county have also been identified. They are:

- increasing illegal drug activity and drug related crime
- population growth
- increasing traffic problems
- increasing juvenile crime arrests
- terrorism response and prevention
- increasing complexity of crime
- limited personnel resources which affects supervision's ability to be innovative in crime suppression and program services

In keeping with Chesterfield County's vision to be a recognized leader in local government across the commonwealth of Virginia, the Police Department remains one of the most efficient and productive law enforcement agencies in the state. A key factor in attaining this vision is the department's emphasis on education and training, not only for police officers in law enforcement, but also for support staff in their respective fields.

Although the Police Department strives to operate efficiently and economically within its allocated budget, it is only through additional funding that major issues can be adequately addressed. Despite financial constraints, the department is committed to continuing its distinct role in "providing a first choice community through excellence in public service." The Police Department's major budget objectives in FY2005 are to maintain current service levels and, at the same time, implement innovative programs to increase the quality of service.

The Police Department has been successful in obtaining federal and state funding through several major grant awards. Several of these grants are detailed in the Police Grant narrative in this document. In the past, many of these grants required a local cash or in-kind match as part of their award agreements with funding for personnel diminishing over one to several years. While the department picked up ongoing operating and capital costs related to these

positions, historically funding has not been provided by the grant or added to the departmental budget. The department has identified \$439,200 in operating amounts related to these grants, including vehicles, uniforms, guns and radios. This amount has not been added to the FY2005 budget.

However, the department did receive notification in the spring of 2004 that it will receive a new COPS grant which will help hire an additional seventeen officers in FY2005 and an additional six in FY2006. The 23 positions, as well as their associated salary costs, are reflected in the grant fund while the related operating and capital costs are shown in the Police Department's operating budget. Therefore, \$300,000 for operating costs and \$97,100, which reflects the county's match on salaries for the first year, are included in the departmental budget above. An additional \$249,200 to purchase capital related to the first seventeen positions has also been addressed in the Police Department. Likewise, the \$655,600 FY2006 cost of operating and capital, as well as the \$273,500 county match has also been addressed and made available to the department.

In an effort to become the law enforcement employer of choice, \$66,700 was added to the FY2005 department budget for the career development program, which provides funds for employees who reach certain employment goals. Also included in the FY2005 budget is \$306,200 to purchase vehicles to continue the vehicle replacement schedule as well as \$29,100 to cover expected radio shop increases. An additional Traffic Analyst position is funded within the FY2005 budget as well. Funds to address health care, fringe benefits, risk management rate changes and a 2.5 percent merit are also included in the FY2005 budget.

In order to maintain adequate officer to citizen ratios, and preserve current service levels, the department requested 12 additional police officers with related equipment, a Technical Services Technician (\$71,200), a Booking Technician (\$38,200) and a Forensic Technician (\$72,600). These positions would allow the department to address future challenges that affect delivery of service, but at this time are not included for funding in FY2005. Likewise, to maintain desired ratios, 17 additional officers, two Records Specialists, one Vice/Narcotic Detective, and a Computer Evidence Recovery and

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Internet Detective have been requested, but not funded in FY2006.

As part of the county's vision of planning for future growth and the needs of its citizens, several of the projects addressed in the Capital Improvement Program (CIP) impact the Police Department. The Public Training Center at Enon provides law enforcement training staff with facilities for practical application of skills in a controlled environment. The first phase (a small arms firing range) has been completed and the final phases of construction are continuing and will include a police support building, driving tower and track. Operating costs and one training officer position will be added in FY2007 as the facilities come online.

As part of the department's strategy to decentralize its police operations and due to the growth occurring along the 360 West corridor, the creation of a new police station is included in the CIP. The 360 West District Station will be the third phase in the decentralization of the Police Uniform Operations Bureau. The district station, which is planned to open in FY2006, will allow for enhanced response time to emergency situations as well as greater citizen access

to law enforcement services in a high growth area of the county. Operating costs and an additional eleven positions are included in the out year budget.

The CIP also addresses the need for more adequate police evidence storage. The project will provide a secured facility for storage of seized, found, and abandoned property, and for police evidence. The facility is scheduled to be open in FY2006 and operating costs and four police aide positions associated with the opening of the facility have been included in future year projections.

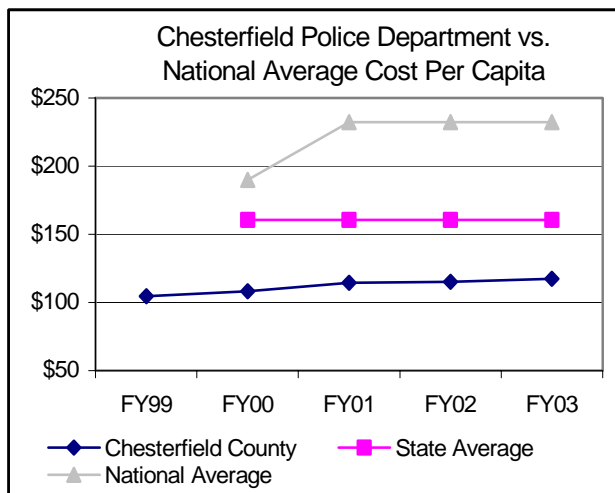
In addition, a multi-departmental project to introduce a computer aided dispatch system with automatic vehicle location, mobile computing, and an upgraded communications system is continuing. The system will have broad implications for the Police Department and will enhance public safety by providing better and faster access to information in the field. It will provide vital information on the type and location of E911 calls and will give officers direct access to reporting systems and historical files. Operating costs related to this project are included in future year projections.

## HOW ARE WE DOING?

**Goal:** To maximize operational efficiency and deliver excellence in customer service. Supports countywide Strategic Goal Numbers 2 and 4

**Objective:** Maintain a low cost per capita

**Measure:** Cost per capita



### Initiatives

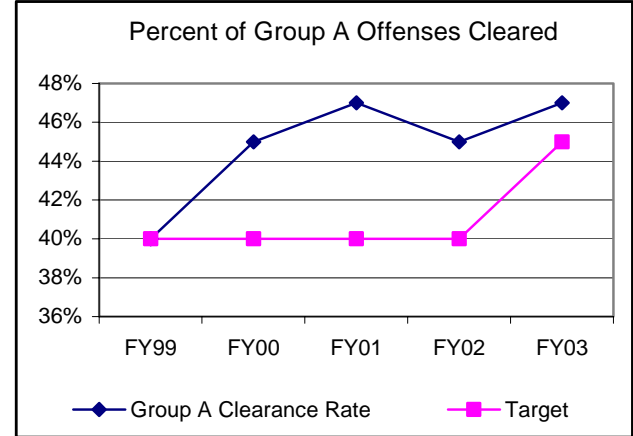
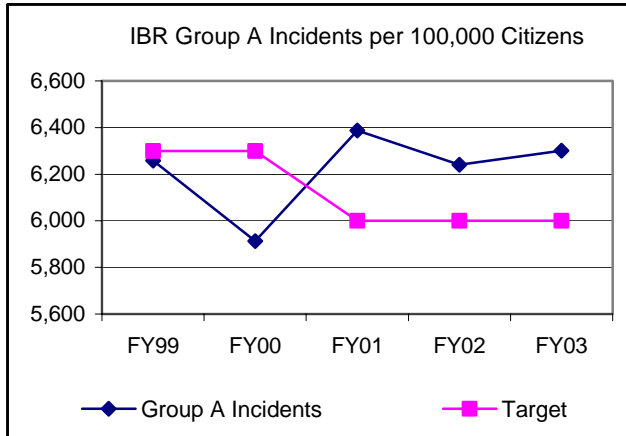
- identify cost saving measures throughout the department
- expand volunteer program

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**Goal:** Reduce and control criminal activity. Supports countywide Strategic Goal Number 4

**Objective:** Maintain an Incident-Based Reporting (IBR) rate and percent of group A offenses cleared below benchmarked communities

**Measure:** IBR Group incident rate per 100,000 citizens, percent of group A offenses cleared



## Initiatives

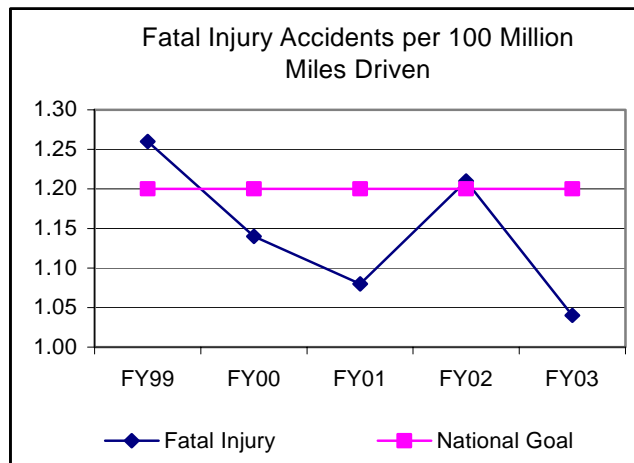
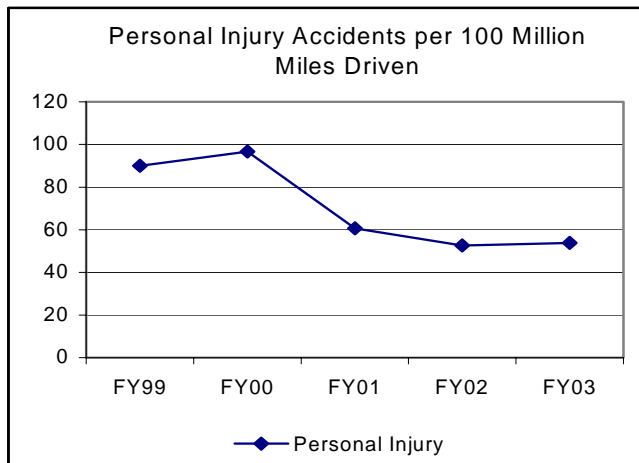
- improve case review
- review of Investigation unit after weekly target meetings
- continue Crime Solvers program
- expand community policing

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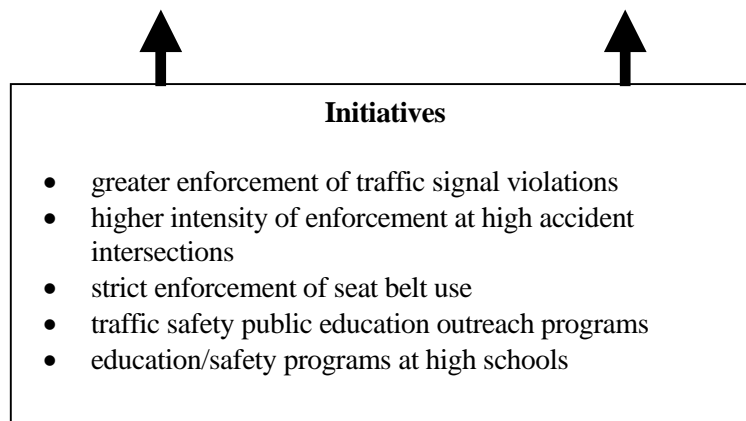
**Goal:** To provide effective policing and ensure continued public safety. Supports countywide Strategic Goal Number 4

**Objective:** Maintain fatal and personal injury accident rates per 100 million miles driven at or below benchmarked communities

**Measure:** Traffic accident deaths and personal injury accidents per 100 million miles driven



Note: No targets are established for this measure



## WHERE ARE WE GOING?

The Police Department annually develops a four-year departmental performance plan to address the law enforcement needs of the citizens of Chesterfield County. In future years, the departmental performance plan will continue to incorporate Chesterfield County's Strategic Plan and total quality initiatives. Each bureau and division within the Police Department will continue to review and revise goals

and objectives consistent with the department's overall strategic plan. The department will continue to assess major issues and trends for each area of responsibility. By doing so, the department can plan for the future and assist the county in meeting the goals of the county's Strategic Plan.

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## **FINANCIAL ACTIVITY (by Division)**

	FY2003 Actual	FY2004 Adopted	Biennium		Change FY2004 to FY2005	FY2007 Projected	FY2008 Projected	FY2009 Projected
			FY2005 1 <sup>st</sup> Year	FY2006 2 <sup>nd</sup> Year				
<b>Administration</b>	\$4,884,918	\$4,324,600	\$4,975,300	\$4,992,700	15.0%	\$4,992,700	\$4,992,700	\$4,992,700
<b>Uniform Operations</b>	17,865,500	18,416,700	19,842,900	19,814,100	7.7%	19,996,100	21,052,300	21,081,100
<b>Criminal Investigations</b>	4,031,826	3,630,000	3,896,600	3,956,200	7.3%	3,956,200	3,956,200	3,956,200
<b>Special Investigations</b>	1,804,409	2,647,200	2,877,700	2,920,600	8.7%	2,920,600	2,920,600	2,920,600
<b>Planning &amp; Info Svcs.</b>	2,094,485	2,413,800	2,599,400	2,628,200	7.7%	2,628,200	2,628,200	2,628,200
<b>Training</b>	638,828	721,600	860,300	904,600	19.2%	965,800	968,400	970,400
<b>Support Services</b>	2,386,604	2,628,000	2,626,700	2,669,100	0.0%	2,804,500	2,807,900	2,811,300
<b>Transfer to Grants</b>	<u>168,796</u>	<u>11,600</u>	<u>108,700</u>	<u>285,100</u>	837.1%	<u>432,600</u>	<u>393,000</u>	<u>11,600</u>
<b>Total</b>	\$33,875,365	\$34,793,500	\$37,787,600	\$38,170,600	8.6%	\$38,696,700	\$39,719,300	\$39,372,100

## **POLICE ADMINISTRATION**

### **DESCRIPTION**

Administration consists of the Office of the Chief of Police, Administrative Support Bureau Commander, Administrative Services Division and the Office of Professional Standards. Administration is commanded by the Chief of Police and is responsible for the overall planning, development, and direction of the department. The Administrative Support Bureau consists of the Administrative Services Division and the Planning and Information Services Division. The Administrative Services Division is responsible for the management of the Police Personnel Unit, Finance Unit, and Administration Office. The Planning and Information Services Division is responsible for

automation and dissemination of all criminal history information, crime analysis, intelligence information, grant applications, and for the coordination, analysis, and planning of the department's automated systems. The Office of Professional Standards provides an independent internal inspection service for the Chief of Police and members of the department management concerning the effective discharge of responsibilities. Additionally, the Office of Professional Standards is responsible for the internal affairs function of the organization.

### **BIENNIAL BUDGET ANALYSIS**

Police Administration lists the following recent accomplishments:

- Chesterfield County has the lowest crime rate per capita in the Richmond Metro Area. The county continues to serve the most citizens, cover the most territory, and has the highest results with the fewest employees of any comparable jurisdiction.
- Police maintained a clearance rate of 45 percent of IBR Group A offenses in CY2003. (the goal for 2003 was 45 percent)
- An Hispanic Outreach Program, in cooperation with the Hispanic Community was established to open lines of communication with the department.
- The department received a National Association of Counties (NACO) award for the Military Family Support Group.
- The department successfully passed an audit conducted by Virginia Law Enforcement Professional Standards and obtained re-accreditation.

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In order to attract and retain qualified applicants, the department has implemented enhanced recruitment programs and the continuation of the Career Development Program. During CY2003, a total of 360 police officer applicants were tested and 46 police officer background investigations were conducted. As a result, it is anticipated by the end of FY2004 the department will be at full sworn strength.

In January 2004, the department was reorganized in order to operate more efficiently and provide greater quality service to the county citizens. There are now two Deputy Chiefs of police; one responsible for Operations and the other will oversee Support Services.

In keeping with Chesterfield County's vision to be a recognized leader in local government across the nation, the Police Department continues to be one of the most efficient and productive law enforcement agencies as evidenced by the department's lowest operating cost per resident compared to surrounding jurisdictions. The Police Department's cost per capita is also considerably lower than the national average for localities of similar population. Chesterfield's cost per capita in FY2003 was \$117.41 versus the projected national average of \$232.3 and the Virginia average of \$160.63.

## **UNIFORM OPERATIONS BUREAU**

### **DESCRIPTION**

The Uniform Operations Bureau is divided geographically into two districts. The North District is housed at the Midlothian District Station on Providence Road. The South District is housed at the Chester District Station on West Hundred Road. Both District Commanders and their entire staffs operate from these facilities. The Uniform Operations Bureau Commander and staff operate from the Police Headquarters facility located at the county government complex on Ironbridge Road.

Personnel assigned to Uniform Operations are responsible for patrolling their designated beats and through the community policing philosophy, preventing and deterring crime. Uniformed officers also enforce all traffic laws of the commonwealth of Virginia and investigate motor vehicle accidents.

In addition to six shifts, there is a unit designated as Special Operations. Within this unit are the Traffic Accident Reduction Team, the Motorcycle Section, Street Drug Enforcement, the Narcotic Dog Team, as well as the K-9, Aviation, and Marine Patrol Sections.

Additional responsibilities that fall under Uniform Operations are the Police Emergency Response Team, Special Response Team, Chaplain Program, Special Police Program, Community Policing Programs, Sworn Evidence Technician Program, Field Training Officer Program, Search Coordinators, Off-duty Employment, Citizen Ride-Along Program, and Teleservice Desk Officers.

### **BIENNIAL BUDGET ANALYSIS**

Service levels continue to rise as the county grows in population. In CY2003, Uniform Operations responded to 209,804 calls and assignments. The average response time for "priority 1" (life threatening calls) was 3.1 minutes in CY2002 and 3.0 minutes in

CY2003. Initiatives are continuing to maintain response times to within a target of three minutes.

Beginning in FY2005, 17 additional police officers will be hired as part of the 23 positions funded through a federal COPS grant. Plans are underway to hire the

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remaining six officers in FY2006. It is intended that these officers be assigned in such a way as to increase officer presence in high-risk areas of the county.

The CIP includes funding in FY2006, FY2007, and FY2008 for a third district station located in the Hull Street Corridor and Route 288 as the third phase in the department's plan to decentralize. The station will enable the department to restructure beats into small geographic areas, which will increase the quality of service provided to citizens of the county. Funding for additional staff and operating costs will be required when the station becomes operational.

The K-9 Section plays a vital role in the operation of the Police Department. The current number of officers is insufficient to provide 24 hours per day, seven days per week coverage. During CY2003, four K-9 officers responded to 476 calls for service. These successful tracts resulted in 29 apprehensions and 25 evidence finds.

There are eight community-policing programs that address and suppress criminal activity. The community-policing concept has decreased crime and enhanced the quality of life in the program areas. The programs in Ettrick and along the Jefferson Davis Corridor have, in conjunction with other state and county offices, addressed crime as well as quality of life issues. By working with residents as well as the business community, quality of life issues are being addressed in an effort of revitalize communities,

address residents concerns and provide education in crime prevention methods.

Volunteers are a key resource to public safety programs. In CY2003, Special Police donated 8,626 volunteer hours. Volunteers in the Motorist Assistance Program were used to assist motorists having difficulties as well as to provide traffic control at minor accidents. The program has grown to eleven volunteers utilizing three different cars. Citizens and officers praise them for their assistance with traffic and disabled vehicles. This has allowed regular officers to respond more effectively to other calls for service.

Uniform Operations has identified several issues likely to require additional resources and innovative initiatives over the next five years. These issues are:

- increased countywide traffic levels and accident rates
- continued demand for community policing by citizens and business owners
- creation of additional police districts
- school safety
- influx of foreign speaking and culturally diverse populations
- threat of terrorism

## **CRIMINAL INVESTIGATIONS**

### **DESCRIPTION**

The Criminal Investigations Division has the responsibility of investigating major crimes as defined by the Federal Bureau of Investigation's National Incident Based Reporting System (NIBRS), such as murder, rape, robbery, burglary, auto theft, etc.

Criminal Investigations is comprised of the Crimes Against Persons Unit, the Crimes Against Property Unit, the Forensic Unit, Crime Solvers, and the Larceny From Auto Task Force.

### **BIENNIAL BUDGET ANALYSIS**

The National Incident Based Reporting System (NIBRS) clearance rate for Group A offenses assigned

to the Criminal Investigations Division for CY2003 was 45 percent.



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Other services provided by the Criminal Investigations Division for CY2003 were:

- The Crime Solvers Program received 948 tips resulting in the clearance of 228 cases in CY2003
- The Domestic Violence Coordinator received 1,498 reports of domestic violence, and there were 1,193 arrests for domestic violence in CY2003

The Domestic Violence Coordinator is a member of the Chesterfield County Domestic Violence/Child Abuse Work Group. This group established a protocol that increased the identification of families in which domestic violence and child abuse co-exist, thus enabling an improved professional and community

response to the problem of domestic violence and child abuse.

In FY2006, Criminal Investigations plan to focus on computer related crimes. Fraud, sexual exploitation, drug trafficking and illegal entry are increasingly being committed over the Internet and as a result, pose a challenge for the department. Investigations of these crimes tend to be lengthy and time consuming for general detectives and as a result, personnel with expertise in this specialized area will be needed.

## **SPECIAL INVESTIGATIONS**

### **DESCRIPTION**

The Special Investigations Division is responsible for investigations into organized criminal activity involving drug trafficking, gambling, prostitution and other vice offenses. The Division provides surveillance, intelligence gathering and technical equipment operations for the entire Police Department. In addition to these functions, the section

is responsible for the collection of forensic evidence and crime scenes and the apprehension of wanted persons. Special investigations is comprised of the Vice and Narcotics Unit, the Anti-Crime Unit, the Fugitive/Warrant Task Force, and the Forensic Unit.

### **BIENNIAL BUDGET ANALYSIS**

The department participates in three regional task forces:

- Central Virginia Regional Narcotics Enforcement Task Force
- Metro-Richmond Interdiction Task Force
- Drug Enforcement Task Force

In CY2003 the Vice and Narcotics Unit received 1,445 narcotic calls for service and arrested 329 adults. The Anti-Crime Unit identified 114 career and serial criminals, and investigated 61 of those identified.

The Fugitive/Warrant Task Force operates within the Special Investigations Division. This task force is charged with the apprehension of wanted persons and the reduction of unexecuted criminal warrants. In

CY2003, this task force served 480 Chesterfield County warrants, 154 warrants for other state agencies, and 8 warrants for out-of-state agencies.

The Forensic Unit responded to over 4,878 calls for service in CY2003. One Forensic Technician gained certification as a Forensic Artist, and is nationally recognized as an expert in crime scene examination. Coupled with an increase in the number of calls for service, a Forensic Technician is now assigned to all criminal evidence cases. This will result in increased workload, and the need to establish a midnight shift to provide 24-hour availability. As a result, an additional Technician has been requested for FY2005, but is currently not funded. Additionally, personnel training will be required to stay on the leading edge of evidence recovery.

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Suppressing the increase of drug trafficking is and will continue to be a challenge over the next several years. Drug distribution methods are becoming more innovative and require innovative enforcement strategies. Informants and undercover officers are required to make more cash purchases of drugs to gain the confidence of distributors and require more intensive target surveillance to locate their supply sources.

Counter-surveillance methods employed by career criminals are on the increase. Electronic monitoring devices to detect body wires are now easily accessible

to the general public. This results in the need to replace aging and outdated electronic equipment. As a result, the need for additional detective positions is expected over the next four years.

A Technical Service Technician position skilled in electronic operations is needed to allow the detectives more time to investigate crime rather than installing, operating, and maintaining specialized equipment. Funding for this position has been requested but is not included in the FY2005 budget.

## **PLANNING & INFORMATION SERVICES**

### **DESCRIPTION**

The Planning and Information Services Division is the focal point for information for the department. The division consists of four units: Records and Identification Unit, Planning and Information Management Unit, Support Systems Unit, and the Crime Analysis & Intelligence Unit. The Planning and Information Management Unit provides the coordination, analysis, and planning for the department's automated systems as well as grants management. The main focus of this unit is to enhance the Police Records Management System and mobile computing. The Records and Identification

Unit is the repository for all criminal, accident, arrest, and related reports generated by the department. The Booking Section of this unit is responsible for processing arrested persons by taking fingerprints and photographs, conducting Breathalyzer® operations, and executing legal documents. The Systems Support Section maintains all hardware and software systems. The Crime Analysis and Intelligence Unit is responsible for identifying persons involved in criminal activity, as well as identifying crime patterns, trends, and high crime areas.

### **BIENNIAL BUDGET ANALYSIS**

The mobile digital terminal pilot continues to be successful in providing access to Virginia Criminal Information Network information via the Richmond Police Department's data radio network. A mobile "briefcase" unit was added to provide shared use of this system to the Vice and Street Drug Units.

The Crime and Intelligence Section organized a terrorist-related intelligence program and entered all terrorist information received into the Crime Intel Database. The department was the first law enforcement agency in the Richmond metro area to computerize the intelligence gathering process.

The Police Department was awarded a COPS MORE 2002 grant from the U.S. Department of Justice in the amount of \$305,450 for 45 mobile digital terminals. This grant is an enhancement to the department's capital project for implementing mobile digital terminals in all police vehicles. Part of the capital project for the Emergency Systems Integration will be the rewrite of the Computer Aided Dispatch System (CADS). The systems group has been heavily involved in analyzing the various systems and databases for the new CADS by participating in planning teams for on-going support, maintenance of the 600 mobile data computers, installation of hardware and configuration of its software.

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In CY2003, Police Records personnel entered over 26,100 incident reports. Additionally, 7,797 accident reports, 11,995 warrants, and 2,227 field interviews were entered. The utilization of booking technicians for warrant processing, arrest processing, juvenile detention processing, and other responsibilities previously handled by uniformed officers has generated substantial savings, which is both practical and efficient.

With the increased threat of terrorism, the demands placed on crime and intelligence analysis will continue to increase. Analysts are relied upon by law enforcement agencies for their expertise and as a result, keeping up with demands for assistance is becoming increasingly difficult.

## **TRAINING**

### **DESCRIPTION**

The Police Training Division is co-located with the Fire Department in the Eanes-Pittman Public Safety Training Center. The Police Training Division is responsible for providing certification training

required by the Virginia Department of Criminal Justice Services for law enforcement and emergency communications personnel. This includes entry-level training, in-service training and specialized training.

### **BIENNIAL BUDGET ANALYSIS**

Three basic academies were held during 2003 with 34 police recruits attending. In addition, the department held two pre-certified officer academies with seven Virginia Department of Criminal Justice Services certified officers in attendance. Hiring service officers previously certified, results in significant savings in training costs, and provides a much quicker turnaround time from hiring to placing a trained officer in service.

The department continued joint-training agreements with the City of Colonial Heights and City of Hopewell Police Departments for basic, in-service and specialized training. Regional training partnerships have expanded to many outside agencies including the U.S. Secret Service, Federal Bureau of Investigations, Internal Revenue Service, U.S. Marshals Office and the U.S. Air Force. One of the newest is between the University of Richmond and the Public Safety University. The Public Safety University is a satellite undergraduate program enabling metro area public safety personnel, with prior college credit, to obtain a

degree in two years and receive discounted tuition assistance.

The Capital Improvements Program (CIP) also plans funding for the building of a police support building, driving tower, and driving course in FY2006. As a result, an on-site Training Course Facilitator position and associated operating costs are reflected in FY2007 and beyond.

With continued growth in the county, as well as additional training mandates from the state and federal governments, and the opening of the new facility, the demand for services and course offerings for basic, in-service, and specialized training will continue to increase. Along with increases in training requirements, come a need for more ammunition and the need for a secure area to store the ammunition used in training. While the increases in ammunition were addressed within the current FY2005 budget, at this time funds to construct an ammunition storage bunker have not been included within this budget cycle.

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## **SUPPORT SERVICES**

### **DESCRIPTION**

The Support Services Division is charged with the support of the overall department's mission to provide a safe, crime free "First Choice Community" for the citizens of Chesterfield County. The division supports the community through direct delivery of services as well. The division is comprised of the following units and sections: the Crime Prevention Section, Crime

Prevention through Environmental Design, Success Through Education and Proactive Policing Program (STEPP), the School Resource Officer (SRO) Program, the Child Safety Office, the School Crossing Guard Program, and the Police Property and Evidence Section.

### **BIENNIAL BUDGET ANALYSIS**

The department continues its partnership efforts with the community in the area of crime prevention. The Crime Prevention Program maintained 49 neighborhood and business watch programs and coordinated the annual National Night Out, a national program to promote crime prevention and awareness. In addition, the Crime Prevention Officers, in collaboration with the Sheriff's Department and senior citizen organizations continue to enhance the TRIAD Program to reduce the criminal victimization of senior citizens. The Crime Prevention Section works in conjunction with the Police Training Division to conduct Citizen Academies.

The School Board will provide \$2,040,700 in FY2005 to fund the Success Through Education and Proactive Policing Program (STEPP), which includes the School Resource Officer Program, Child Safety Officers, and School Crossing Guards. The amount represents \$1,621,600 for the School Resource Officers (SRO) Program, \$317,600 for the Child Safety Program and \$101,500 for School Crossing Guards. This amount funds one full-time SRO in each of the ten county high schools, one in each of the twelve county middle schools, and two full time sergeant positions. The Child Safety Program includes two full-time and ten part-time positions serving all elementary schools, and the School Crossing Guard Program includes ten part-time positions serving eleven elementary and one middle school. In FY2005, the School Board will fund the entire cost of the School Resource Officer Program, Child Safety Program, and School Crossing Guards.

During CY2003, the Child Safety Office conducted 4,481 STEPP presentations in county public elementary schools, which reached 24,461 students. This comprehensive program encompasses both the Child Safety Office and the School Resource Officer Program and directly affects students from kindergarten through twelfth grade. As part of this program, all county school students receive instruction and, in the middle and high schools, law enforcement services as well. The Child Safety Office supervises and administers the School Crossing Guard program.

The Child Safety Office has collaborated with the Virginia Center for School Safety to use the STEPP Program as a model for prevention programs. It has been chosen as a statewide model program which includes bringing the Chesterfield Alliance for Drug Rehabilitation and Education "Use You Lose" program into the elementary schools. Almost twice as many STEPP program requests from organizations, businesses, and schools - including private and home-school groups - have been requested in the past year. The manpower is not available to accommodate the number of requests received.

The Police Property Section has faced ever-increasing workloads as the Police Department has continued to expand. Evidence transactions have increased substantially and, as a result, storage is at maximum capacity. The CIP provides for a new storage facility that is expected to be operational in FY2006. Funds have been included beginning in FY2007 to address the personnel and operating cost related to opening the new facility.